

CECAAL ECL TRIP AND EVENT GOVERNING RULES AND REGULATIONS

Governing Rules of CECAAL ECL Tours

The trips and events promoted in this catalogue are governed by the rules and regulations given on each individual trip's promotion pages in this resource. In the event of a rule or regulation not written or implied then the information given on this page will be considered the default governing rules. A signed long form parent's permission slip will supersede these default rules. The short form permission form is bound to the rules of this page.

Price Scale and Deadlines

Generally, the earlier you register the better chance at acceptance and financial support. A non-refundable \$10 app fee is due when you register and is added to or in addition to the trip price. Pay close attention to the deposit and balance dates. Those who make payments on time will be able to attend the tour of their choice if seating is available and student meets any required clearances. Late payments can result in student being waitlisted or removed from a trip without a refund.

Who Can Attend

Students ages 12-20 (some exception apply) may attend if they are mature-minded and self-sufficient as there is little patience for immature and high maintenance students. Priority is given to upperclassmen & students with clear educational goals and cosmopolitan interests. CECAAL ECL does not discriminate by race, color, religion, political bent or national origin. The travel intensity and academic schedule may present a difficulty to those with severe mobility and developmental disabilities. Such customers can schedule a *Private Personalized Tour*.

Departure/Return City:

Trips can depart from and return to a number of cities internationally. Student's may attend any trip no matter where they live globally as long as they can provide their own air, train, or busfare to the departure city and pass our student appraisal process. Trips which involve international travel or travel outside the contiguous U.S.A. often provide an adult to escort the students via air into the trip

departure city.

Accommodations & Transportation

CECAAL and ECL tours generally stay in 3-4 star hotels. A few CECAAL tours will lodge in dorm-like settings. ECL provides bus trips. CECAAL provides van, minibus, and small vehicle trips in modern passenger vans for the purpose of small groups and teaming. NOTE: A \$100.00 a day pre-trip and/or post-trip hotel cost will be applied to those who are in need of early lodging in the USA and pick up who arrive before the day of departure or who depart after the day of return. \$200.00 a day if this service is needed in Europe or outside the U.S.A.

Register Online Also & Complete Essay

Students can also register online for any trip at WWW.CECAAL.ORG. Trips of 4 days in length or more must provide a 1-4 paragraph essay on "How this trip can broaden my horizons?" Trips of 1-3 days will not need an essay unless stated.

Interviews & Pre-Meetings

Some trips will hold parent-student meetings in cities where we have high registration. Other meetings will take place at homes, or via Skype and by phone. Also, some trips students will have an appraisal interview by phone, Skype, or in person as a part of the acceptance process as seating is often limited. If child doesn't get accepted any prepayments will be returned minus any non-refundable app fee and deposit.

Staff Credentials

Our policy is for pertinent staff to receive *federal fingerprinting, police, driving, and child abuse background checks or our equivalent*.

Some parental volunteering allowed but not all trips so as to replicate college independence.

Credit Cards

The use of credit and debit cards are allowed but a 4% convenience fee will be added. We accept Visa, Mastercard, Discover and American Express.

NEW! Foreign Checks and Currency

Foreign checks which are not utilizing the US Dollar (\$) as its currency will be accepted but at a flat fee of \$40.00 (US Dollars) but only if the

check currency is in Euro's (€), British Pounds Sterling(£), or Canadian Dollars (C\$).

Fee Reductions and Excused Absences

Fee reductions are pre-written into some trips which you can receive based on the date you apply. The date you send in your registration application will lock in your discount. For students in greater financial need some additional discounts may be granted if a brief letter is attached or emailed explaining the basis of your financial need. *Alumni and Associates* receive automatic discounts as notified. Finally, ask everyone you know to help you fundraise. For example, if 25 friends and family donate \$20.00 each to you that is \$500.00. Students who miss one or more school or work days shall receive a signed excused absence letter request to be given for their schools consideration.

Registration Guidelines & Policies

(1) Register using a "Quickie App" or online at WWW.CECAAL.ORG. You can also call or email CECAAL and we will send you a paper app via mail or email:

National Office: 1-267-ALL-FIAT (255-3428)

Call Via Skype: cecaaltours

E-mail: CECAALADMISSIONS@GMAIL.COM

[OR] ECLADMISSIONS@GMAIL.COM

Website: WWW.CECAAL.ORG

Facsimile: 1-800-587-7165

Mail: CECAAL ECL Tours, P.O. Box 42406 Philadelphia, PA 19101-2406 (USA)

(2) Pay attention to the registration and money deadlines.

(3) Checks and M.O.'s make payable to: **CECAAL**

(4) Children of **active duty US Military** get a 5% reduction in cost. 10% if child lives overseas.

(5) CECAAL Alumni Student Peer Leaders get 25%-33% off on most trips.

(6) A written payment plan can be established

(7) If the child doesn't get accepted any prepayments will be returned minus the non-refundable deposit. App Fee not refundable.

Once accepted, then any and all payments are non-refundable. If a credit or debit card is used for payment, then, all sales are final and cannot be refunded as additional penalties will be

applied.

(8) Cost includes a partial meal stipend for trips of 2 days or more.

(9) Complete all permission, health, and ID forms once received.

(10) Email (or mail) a recent photo (head & shoulders) for a tour ID tag.

(11) Payments are NOT REFUNDABLE OR TRANSFERABLE for any reason once paid. If the trip is cancelled, at our discretion, a portion of the funds may be transferable.

(12) Prices are based on a set range of paid students. If under-registration exists or if discounts given have reduced profit margin critically, the trip may be canceled, shortened, converted or may continue with a possible transportation size rearrangement and/or accommodation change or a price increase to adjust for lesser student numbers.

(13) Trips unable to depart as advertized, for whatever reason, will at our discretion *be rescheduled, renegotiated or cancelled*. If rescheduled, a new date will be finalized. If renegotiated, new criteria, new dates, and perhaps additional costs will be agreed upon. If the renegotiation is unsuccessful for your child, at our discretion, your remaining uncommitted funds may be returned or transferred as a trip credit. If the trip is cancelled, at our discretion, your remaining uncommitted funds may be returned or transferred as a trip credit.

(14) A \$20 fee is assessed for each returned check, invalid credit/debit card or non-negotiable cash.

(15) When a parent signs the *Permission Form* then, general parental, legal, medical and disciplinary powers are transferred for the duration of the trip to CECAAL *in locus parentis*.

(16) Schedules can change due to weather, group size, traffic, geo-political and geo-environmental events, cash depreciation or availability, scheduling conflicts, pending requests or for any practical reason before or during a trip without a refund.

Revised 08/28/2012.